Top Ten Tips for the Successful Student
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Sample Top Ten Lists for a Successful Student (lists created from faculty/staff surveys)

Common Mistakes Students Make
1. Not attending class
2. Not taking responsibility for themselves
3. Procrastinating
4. Not asking questions when something is unclear
5. Not spending enough time studying (for every 1 hr in class, should study 2-3 hours outside of class)
6. Not getting help soon enough
7. Not taking notes
8. Not answering questions fully on homework and tests
9. Not completing assignments and being up-to-date on material
10. Being passive

Best Study Practices
1. Read assigned texts/handouts
2. Don't procrastinate
3. Pay attention to the organization of the text
4. Highlight key points/terms in text as you read
5. Review often!
6. Study with a study group
7. Get help before it's too late
8. Do homework assignments
9. Make an outline or take notes of your reading
10. Set aside a quiet place to study with few distractions

Best Ways to Study for a Test
1. Review and reorganize notes
2. Review text summaries and highlighted points
3. Get together with study partners (choose ones who are serious about succeeding)
4. Complete study guides
5. Ask questions you are unclear on before the exam/understand what is being tested
6. Make practice tests
7. Don't procrastinate
8. Read assigned texts/handouts
9. Make note cards
10. Eat well and get enough sleep

Best Things to Do in Class to Succeed
1. Ask questions and participate
2. Take notes that you can understand
3. Attend class
4. Pay attention (turn off cell phone)
5. Come prepared
6. Sit where you can see and hear the instructor
7. Tell instructor if you are having trouble with the way he/she is teaching
8. Get to know the instructor (go to office hours)
9. Read applicable text before class so you know what to expect
10. Eat well and get enough sleep

Best Resources to Help You Succeed
1. Instructor
2. Study partner for each subject (choose successful students)
3. Tutor
4. Library
5. Student Success Center
6. Teaching Assistants
7. Study Group
8. You -- be proactive
9. Professionals in the subject
10. Select internet resources